

To be held at the Clubhouse, Nelson Street, Nambucca Heads, NSW, 2448 Sunday 15th October 2023 @11.00am Nominations for the Board of Directors

> NOMINATIONS CLOSE SUNDAY 8th Sunday October 2023 @ 3PM Nomination forms are available from the Club's Administration Office and returned to the Returning Officer, MR MICHAEL BOYLE

> > 2 to be elected, Term 3 years

NOMINEE	PROPOSER	SECONDER

# (Appointments, Removal and Remineration)

- The business and affairs of the Club and the custody and control of its funds and 54. (a) property is to be managed by a Board of seven (7) Directors.
  - (b) The positions on the Board are the Chairperson, Vice Chairperson, Treasurer and four (4) Directors.
  - (c) The Board shall be elected triennially in accordance with Schedule 4 of the Registered Clubs Act (which is set out below)
- 55. Only financial members holding membership for a period of not less than one (1) year are eligible to be nominated for, elected and to hold office on the Board, subject to the follow-
  - The Chairperson shall be a bowling member (a)
  - There shall be not more than two (2) Social members on the Board at any one time. (b)
- 56. A member is ineligible to be nominated for or elected to the Board if that member:
  - Has been cited to appear before the Board or the Board's duly constituted (a) disciplinary committee on any charge and has been found guilty of that charge within the period of three (3) years immediately prior to the date determined for the next Annual General Meeting; or
  - (b) Has at any time been convicted of an indictable offence; or
  - Is a former employee of the Club whose services were terminated by the Club for (c) misconduct; or
  - Being in the class of Bowling or Social membership has not held membership for a (d) period of one (1) or more continuous years.
- 57. (a) Any person who is elected or appointed to the Board must, unless exempted, complete the Mandatory Training Requirements for Directors in accordance with Section 73(I) of the Registered Clubs Act and complete such mandatory training requirements for Directors within the periods prescribed by the Registered Clubs Act.
  - A retiring Director will (subject to this Constitution) be eligible for re-election. (b)

- 58. The election of the Board, when required, will be conducted in the following manner:
  - Any two financial members of the club shall be at liberty to nominate any other financial (a) member with not less than one (1) years continuous membership to serve as a director on the Board of the Club. Members shall only be entitled to nominate for election as a director
  - (b) Each nomination shall be in writing and signed by the Proposer and Seconder, and signed by the Nominee, who shall state therein that, he or she consents to the nomination.
  - (c) The closing date for nominations will be not less than 14 days before the Annual General Meeting.
  - (d) The Secretary shall forthwith upon receipt of a nomination post the name of the candidate and the candidates proposers on the Club Notice Board.
  - (e) If at the close of nominations the number of candidates duly nominated is the same as the number to be elected, the candidates so nominated will be declared elected at the Annual
  - (f) If at close of nominations the number of candidates duly nominated is less than the number to be elected, the candidates so nominated will be declared elected at the Annual General Meeting. Further nominations may be called for at the meeting, and if the number of candidates so nominated exceeds the number required for the remaining vacancies, an election for those vacancies will be conducted in accordance with procedures determined
  - If at the close of nominations the number of candidates duly nominated is more than the (g) number required to be elected, a ballot will be taken in the following manner. Members will elect sufficient Directors required to be elected under Rule 54 at that time. The Chairperson, the Vice Chairperson and Treasurer will not be directly elected by members but will be
    - (i) The ballot will be conducted at the Annual General Meeting.
    - (ii) The Board will appoint a Returning Officer who will have charge of the ballot. A candidate for election or a proposer or seconder of any candidate must not be appointed as the Returning Officer.
    - The Returning Officer will determine by lot the position of candidates' names on (iii) the ballot paper.
    - The Returning Officer will supervise the issue of ballot papers, the safe custody (iv) of ballot papers returned, the examination of returned ballot papers and the counting of votes after the ballot is closed, and will report the result of the ballot to the Annual General Meeting.



#### SCHEDULE 4

# Definitions

### In this Schedule:-

"general meeting" means a meeting of the members of the Club at which members of the governing body are to be elected;

"triennial rule" means the rule of the club that provides for the election of members of the governing body in accordance with this Schedule;

"year" means the period between successive general meetings.

### First general meeting under triennial rule

The members elected to the governing body at the first general meeting at which the trienni-(1) al rule applies shall be divided into 3 groups.

#### (2) The groups:-

- Shall be determined by drawing lots; and
- Shall be nearly as practicable equal in number; and
- Shall be designated as group 1, group 2 and group 3.
- Unless otherwise disqualified, the members of the governing body:-(3)
  - In group 1 shall hold office for 1 year; and
  - In group 2 shall hold office for 2 years; and
  - In group 3 shall hold office for 3 years.

# Subsequent general meetings

At each general meeting held while the triennial rule is in force (other than the first such meeting) the number of the members required to fill vacancies on the governing body shall be elected and shall, unless otherwise disqualified, hold office for 3 years.

#### Casual vacancies

- (1) A person who fills a casual vacancy in the office of a member of the governing body elected in accordance with this Schedule shall, unless otherwise disqualified, hold office until the next succeeding general meeting.
- The vacancy caused at a general meeting by a person ceasing to hold office under subclause (2) (1) shall be filled by election at the general meeting and the person elected shall, unless otherwise disqualified, hold office for the residue of the term of office of the person who caused the casual vacancy initially filled by the person who ceased to hold office at the general

# Re-election

A person, whose term of office as a member of the governing body under the triennial rule expires, is not for that reason ineligible for election for a further term.

- (v) on the ballot paper.
- (vi) per will be final and conclusive.
- (ix) practicable after the Board meeting at which they are appointed. (x)
- 59. The Board has power to make By-laws regulating all matters in connection with the conduct of any election not otherwise provided by this Constitution.

(vii)

(viii)

The Returning Officer may prescribe the manner in which votes are to be marked

The decision of the Returning Officer as to the validity or formality of any ballot pa-

If there is an equality of votes affecting the election of any candidate then the Returning Officer will determine by lot from those tied candidates, the candidate

Within seven (7) days after the conclusion of the Annual General Meeting, the directors shall appoint from among their number a Chairperson, Vice Chairperson

The Secretary shall cause the names of the Chairperson, Vice Chairperson and Treasurer to be displayed on the Club Notice Board as soon as reasonably

The persons elected as the Chairperson, Vice Chairperson and Treasurer shall hold those positions until the Annual General Meeting following their appointment.