MINUTES OF THE 76th ANNUAL GENERAL MEETING OF THE NAMBUCCA HEADS BOWLING & RECREATION CLUB LTD. HELD IN THE CLUB AUDITORIUM ON SUNDAY, 28th September 2025 AT 11.00AM

In the absence of the Chairperson, who was unable to attend the meeting, and the Vice Chairperson position being vacant, the meeting proceeded in accordance with the Club's Constitution.

Peter Meehan nominated Director Nerida Blackford to chair the meeting. The nomination was put to the members present and carried.

Meeting Opened at 11.03am

Nerida Blackford took the chair and officially opened the meeting after confirming the quorum was met. The Chairperson welcomed members to the meeting.

Present

Seated at Official Table:
Graeme Porter (Treasurer), Nerida Blackford (Director), Peter Meehan (Director), Bill Coughlan (Director), Ray Hunt (Director) and Angela Holladay (HLV Auditor/Accountant)

Apologies

Apologies were received from David Ogilvy, Terry Harvey and Tina Ryan

It was moved that:
"That the apologies for the 76th AGM Meeting be accepted."
By P Fletcher Seconded K Porter **Carried**

Moment of Silence

The Chairperson asked that the members reflect for a moment of silence in memory of past members.

Minutes

Minutes of the 75th Annual General Meeting held on Sunday 15th September 2024 were circulated.

It was moved that:
"That the Minutes of the 75th Annual General Meeting held on Sunday 15th September 2024 be received"
By M Blackford Seconded W Bennett **Carried**

It was moved that:
"That the Minutes of the 75th Annual General Meeting held on Sunday 15th September 2024 be taken as read and adopted."
By D Mann Seconded D Wingwood **Carried**

Business Arising

There was no business arising from the 2024 Annual General Meeting.

Annual Report & Financial Statements

The Board have approved the following 2024 / 2025 financial reports:

- Declaration of Directors
- Statement of Profit & Loss and other Comprehensive Income
- Statement of Financial Position
- Statement in Changes in Equity
- Statement of Cash Flows
- Auditors' Report
- Directors Declaration
- Auditors' Independent Declaration for the year ending 31st May 2024

The Chairperson asked for a show of hands from attendees at the AGM. All reports were accepted.

Election of Officers

The Chairperson advised the meeting that there were three Board positions vacant at the Annual General Meeting and that one existing board member had re-nominated along with two new nominations.

The meeting was advised that as there were three vacancies on the Board of Directors and three nominations, an election ballot was not necessary. Therefore, Bill Coughlan would be re-elected to the Board and Deborah Mann and Stuart Hughes would be newly appointed.

The seven Directors who shall hold office on the Board this year duly appointed under section 16 of the Club's Constitution will therefore be:

- David Ogilvy
- Graeme Porter
- Peter Meehan
- Nerida Blackford
- Bill Coughlan
- Deborah Mann
- Stuart Hughes

It was advised that pursuant to Section 16.1(d) of the Club's Constitution, the Directors will appoint from among their number a Chairperson, Vice Chairperson and Treasurer within seven days after the conclusion of the Annual General Meeting. The outcome will be displayed on the Club's Notice Board as soon as reasonably practicable after the Board meeting.

The Chairperson welcomed and congratulated the incoming Directors and thanked Ray Hunt for his time and dedication to the Club, especially regarding the Greens.

Patrons

The Chairperson addressed the meeting with respect to the Club Patrons. The Club has nominated Ian Polletti and Marilyn Montgomery as patrons of the Club. I Poletti and M Montgomery both accepted the nomination.

There being no further nominations, it was moved:
"That Ian Poletti and Marilyn Montgomery be elected as Patrons of the Club."
By H McIntlock Seconded A Cosgrave **Carried**

The Chairperson congratulated I Poletti and M Montgomery on their election by the members and thanked them for their support of the Club.

Ordinary Resolutions

The Chairperson advised that the ordinary resolution contained in the Notice to Members will now be considered. An ordinary resolution must be passed by at least 50% of the members attending the meeting, all members are entitled to vote on the ordinary resolution.

The Chairperson read the following Ordinary Resolution to the meeting:-

PROPOSED NOTICE OF ORDINARY RESOLUTION – One

The following Resolution is an ordinary resolution and must be passed by at least 50% of the members attending the meeting and entitled to vote on the resolution:

"Pursuant to the Registered Clubs Act 1976, the members hereby approve and agree that the members of the Board, during the twelve (12) month period up to the 2026 Annual General Meeting, receive the following benefits and the members further acknowledge that the benefits outlined in sub-paragraphs (i) to (v) below are not available to members generally but only those members who are elected Board Members of the Club and shall be limited to $15,000.

(i) *The reasonable cost of a meal and/or beverage for each Director when a Board or Committee Meeting corresponds with a normal mealtime.*

(ii) *Reasonable expenses incurred by Directors in relation to such other duties including entertainment of special guests to the Club and other promotional activities performed by Directors. These activities and the expenses are approved by the Board before payment is made on production of receipts, invoices or other proper documentary evidence of such expenditure.*

(iii) *The reasonable cost of provision of Director Apparel for the use of Directors whilst engaged on Club business.*

(iv) *The reasonable cost of Directors attending meetings of ClubsNSW and other affiliated associations of which the Club is a member.*

(v) *The reasonable costs for the professional development and education of Directors including attendance at seminars, lectures, trade displays, study and fact-finding tours and attendance to other clubs for the purpose of observing other club's facilities and methods of operations, as may be determined by the Board from time to time"*

Note: The members acknowledge that the benefits in paragraph 1. above are not available to Members generally but only to those Members who are also Directors of the Club.

The Board has approved this Ordinary Resolution and recommends members vote in favour of this resolution.

Vote taken – Show of hands – **Carried**

The Chairperson read the following Ordinary Resolution to the meeting:-

PROPOSED NOTICE OF ORDINARY RESOLUTION – Two

The following Resolution is an ordinary resolution and must be passed by at least 50% of the members attending the meeting and entitled to vote on the resolution:

"that the Club will offer an honorarium to the following class of directors in recognition of the time and effort in performing their duties as directors of the Club up to the 2025 Annual General Meeting:

(i) *Chairperson - $3,000*

(ii) *Vice Chairperson and Treasurer - $2,000 person*

(iii) *Directors - $1,000 per person"*

The Board has approved this Ordinary Resolution and recommends members vote in favour of this resolution.

Vote taken – show of hands – **Carried**

General Business

There were no formal items of general business that were notified by the close-off date.

However, the Chairperson invited questions or comments from the members.

Syd Campton addressed the meeting and thanked the Board for the work over the previous twelve months. Special acknowledgment went to Ken Rostron on his work and results while one the Board of Directors.

Meeting Closure

The Chairperson advised the meeting that the Annual general meeting of the Men's Bowling Club will follow on immediately in the function room.

With no further business, the Chairperson thanked everyone for their attendance and declared the meeting closed at 11.15am.

Nerida Blackford

Nerida Blackford
Director
Chairperson of Meeting